

**ACHMORE COMMUNITY HALL ASSOCIATION**  
**Minutes of meeting Wednesday 1<sup>st</sup> OCTOBER 2025 at 7.30pm**

1) Present: Ellanne Fraser, Jackie Parsons, Marion Howat, Ruth Mockett, Mel Prytz (minutes) Mhairi Macrae present on zoom

2) Apologies: Angie Gibson, David Kemp.

3) Approval of September minutes: Jackie approved the minutes and Ellanne seconded the minutes.

4) Treasurer's Report: This morning's bank balance was £8,216.18.  
The recent recycling event made £223.23 cash, yet to be counted and banked.  
Annual Subs are coming in now for the 100 club

5) Booking Report: The Shinty Club fundraiser has been postponed.  
1 booking made for a children's birthday party for Fri 10<sup>th</sup> October.

|                      |                       |                         |
|----------------------|-----------------------|-------------------------|
| 6) <u>100 Club</u> : | 1 <sup>st</sup> Prize | Jasper Stuart-Cameron   |
|                      | 2 <sup>nd</sup> Prize | Ina and Crisdean MacRae |
|                      | 3 <sup>rd</sup> Prize | Georgie Grimson         |

7) Correspondence:

Kate Biss regarding sick in toilet at Cubs Night.  
Brian Harvey re PAT testing certificate.

8) Matters Arising:

a) Hall Governance/Legal

i) **Draft SCIO** – There are some amendments to the draft SCIO constitution that are awaiting approval from Geoff and Colin.  
Once approved Mhairi will arrange for the draft to be circulated to the community through the Achmore and Stromeferry Community Council emailing list, along with the date for an 'open meeting' where members of the community can come and ask further questions, give feedback. The date for the open meeting was set for: Saturday 15<sup>th</sup> Nov 2-3pm  
An additional reminder for the meeting will be put on the community what's app.

ii) **Entertainment License Risk Assessment** – Jackie has started the application form. There is some further information required once the fire alarms have been serviced. Macgregors were re-contacted about an overall annual fire service to

include alarms, emergency lighting, MCP's extinguishers etc.

They are servicing the extinguishers in Oct and since the meeting have got back in touch with a quote cost of £344.40 + VAT to carry out the maintenance of the fire alarm and emergency lighting at the same time. This quote to include a 6 monthly visit for the fire alarm. We agreed via our committee Whats app to go ahead with this annual service in light of the imminent requirements for the Village Hall's Entertainment License renewal due on 7<sup>th</sup> November.

iii)**Draft Induction Pack**- Jackie handed out a Hall 5 year plan that covered due dates for Annual AGM and Accounts submission for verification as well as Entertainment License Renewal, PAT Testing small items, Risk Assessments, Fire Safety Checks and servicing.

iv)**Liquor License** – Elizabeth in the village has a license. It was suggested Regina be contacted in response to her interest regarding training for another License. This training is to be paid for from Hall Funds. Mel to follow up with her. Mhairi sending details of training.

#### b) Hall Maintenance

i)**Drains** – Martin Fraser is organising some more pipe and Wayne will fit it, hopefully this coming week. Ellanne will provide the 3-4 buckets of gravel required for infill. Work Party then to be called in on community Whats App to lay paving.

ii)**Lights** – Jim to sort faulty lights sometime after 5<sup>th</sup> October

iii)**Harling** – Not much progress

iv)**Gas Pipe outside** – Duncan will remove this and cap if necessary.

v)**Oil Tank** – Martin will remove the oil and the tank in due course.

vi)**Shed replacement – Siting** Chris Macdonald came to measure and quote. The new shed doesn't need to be as large as the previous one and suggested 3.5m x 2m would be sufficient. It would be placed side on where the Oil tank currently stands. It will require the removal of one cherry tree to accommodate it there. The other cherry trees need pruning so Jeff Stone is to be contacted about all the necessary tree work.

Jackie will go ahead with the funding application for the new shed based on the earlier quote from 'Joe's Sheds' plus slabs and sand total £4750. The funding application timescale is 12 weeks and then a full year to spend it. Application submitted Thur 2<sup>nd</sup> Oct.

vii) **Hall Hire Charges** – Review postponed to New Year

#### c) Hall Equipment

i)**PAT Test** - Certificate – We now have one. Thanks to Brian Harvey for doing this.

ii) **PA System** – As per David and Mhairi's research, we agreed to purchase the Polar System 10, along with 2 x Ordo Boom Stands, 1 x Wireless Head Mic, Shure Mic with switch, 4 x Ordo 6m cables, Mic clip for boom stand. Totalling approx £949.00 (grant 1167.00) Mhairi will contact the funders to ask if the remainder of the funds could be used to purchase a video projector. (Funders approved request 13/10/25)

iii) **Solar Panel Efficiency** – Mhairi is doing an electricity comparison and charging details to extract data.

d) Fundraising

i) **Film Night** to organise once we have purchased PA and Projector.

## 9) AOB

a) **Paving News for Community Council** Regarding a recent slip by a member of the village outside the hall, the Community Council is to be informed that we are in the process of getting the hall's outside drains fixed and will then have the paving slabs in place as soon as is possible after that. In the meantime the keysafe has been moved to a more accessible location and the planter that partially obscured the view of the changing paving levels has been moved. Care is still needed to access the defibrillator.

b) **Paving Work Party** A work party of interested/capable folk will be invited on the community whats app to sort the paving in due course.

c) **Repair Cafe** – The next Repair Cafe will be on Sunday 23<sup>rd</sup> November. Kitchen support and baking donations requested.

d) **Chairperson stepping down** – Jackie has given her notice that she will be stepping down in December and that will be her last meeting. Interest for this position is sought from committee members. She doesn't think she will be able to attend the Nov meeting due to family commitments.

d) **Uploading Minutes on website** – Mel to follow up with Mary Macbeth for a password

Meeting closed 8.50pm

**The date of the next meeting is Wednesday 5th November 2025 at 7.30pm**